



BRITISH CAR COUNCIL

To: The Member Clubs Of The British Car Council Inc

The Annual General Meeting of the member clubs of the BCCI will be held at noon on **Sunday, May 6, 2018** in the meeting room at [The Old Stone Cottage Pub, 3750 Kingston Road, Scarborough ON, M1J 3H5.](http://www.theoldstonecottagepub.com)

- Agenda:
- Roll Call (including proxies received)
 - Review of minutes of the April 30th, 2017 meeting. ([click here to view these minutes](#))
 - Review of member club status in 2017/2018.
 - Reports from Officers & Directors as available.
 - Other business as deemed necessary.

Enclosed with this announcement:

- * [Proxy Form](#) (complete the form & mail to BCCI if you are unable to attend)
- * [BCCI Membership Renewal Form / Invoice](#) (complete the form & mail to BCCI with your cheque)
- * [Auto Club and Directors & Officers Insurance Form](#) (complete the form & mail to BCCI with membership renewal)



**PROXY FORM - BRITISH CAR COUNCIL INCORPORATED ANNUAL GENERAL MEETING
May 6th, 2018**

The undersigned club representative to BCCI who, failing to attend the Annual General Meeting, appoint: the President of BCCI, **Leonard Fortin** or, failing him,

_____ *name*

to act & vote on behalf of our club at the Annual General Meeting of the BCCI, to be held at: **The Old Stone Cottage Pub, Scarborough, ON** on **May 6, 2018**

The proxy holder shall act to the same extent & with the same authority as I could if I were at the meeting.

Dated this _____ day of _____, _____ year
day month year

Signature of Club Representative: _____

Print Name: _____

Name of Club being represented: _____

NOTE: THIS PROXY MUST BE SIGNED AND DATED BY THE CLUB REPRESENTATIVE, AND DELIVERED TO THE BCCI PRIOR TO THE MEETING, OR DELIVERED TO THE MEETING LOCATION ON THE DATE OF THE MEETING.

Mail to: BCCI President, 1315 Kilmarnock Road, Jasper, Ontario, K0G 1G0



BRITISH CAR COUNCIL INC

Membership & Renewal Form / Invoice
(please print clearly)

April 30, 2018

[This Form Becomes Your Invoice Once Completed]

Club Name: _____

Club Mailing Address: _____

Club Telephone: _____

Club Web Site: _____

BCCI Representative: _____

Rep Address: _____ Rep Phone: _____

_____ Rep Cell: _____

Rep E-mail: _____

Fee Calculation & Invoice Amount

Basic Annual Club Membership to BCCI (for the year May 2018 through April 2019) \$ **40.00**

Additional Insurance 'Per Club Member' Fee * _____ X \$1.50 per member \$ _____

(enter the number of members in the club at the end of the last calendar year here \uparrow then multiply by 1.5 and enter the amount here) \uparrow

* The 'CLASSIC & ANTIQUE AUTO CLUBS INSURANCE FORM' and the 'DIRECTORS & OFFICERS LIABILITY INSURANCE FORM' must be completed or adequate proof of insurance must be provided.

Total Amount Due: (add the basic membership & the additional fee & enter the total due) \$

This Form Becomes Your Renewal Invoice Once Completed

Complete this form in black ink and return it along with your payment to:
(cheques payable to British Car Council Inc) **British Car Council**
[President]
1315 Kilmarnock Road
Jasper, Ontario
K0G 1G0

AN ADMINISTRATION FEE OF \$50 WILL BE CHARGED ON LATE RENEWALS (after the Annual General Meeting)

CLASSIC AND ANTIQUE AUTO CLUBS INSURANCE FORM (2018)

[limit of liability: \$5 million]

Name of Club: _____

Club Contact Name: _____

Club Contact Address: _____

Year Club Started: _____ [YYYY] Current Number of Members: _____ [include all members, directors, officers]

List subsidiary clubs if any: _____ [subsidiary or other clubs that report to your club]

Types of Vehicles Unique to the Club: _____ [list Marques or generic groups included; not individual models]

Types of Events Attended: _____ [ie: automobile display, technical session, cruise night gathering, skills display, funkhana, club meeting, flea market, swap meet, hobby gathering, etc]

Number of Events Attended Annually: _____ Usual Location of the Events: _____ [meetings & other events] [restaurants, city parks, fairgrounds, parking lots, other]

Does the club host events outside the Province or outside Canada and do you host events there? Yes ___ No ___
If yes, describe in detail _____ [attending an event is NOT Hosting an event. Check Yes only if you actually Host an event outside the Province or country]

Does the club travel outside the Province? Yes ___ No ___ If yes, where? _____ [if yes, identify the Province and / or States]

Does the club have fundraisers? Yes ___ No ___ If yes, what kind _____ [other than annual fees or dues from members] [for charitable donations, for special programs, others?]

Does the club participate in other activities? Explain: _____ [as a club at sports events, charity support, auctions, volunteer work, etc, not related to the club automotive activity]

DIRECTORS & OFFICERS LIABILITY INSURANCE FORM

1) Legal Structure _____ [Corporation, Business Association, Not-For-Profit Group, Community Association, Not Incorporated, Foundation, other]

2) Limit of liability: \$2,000,000.

3) The officer designated to receive any and all notices from the insurer or their representatives concerning this insurance:

Name: _____
Mailing address: _____
Phone Number: _____

4) Size of operating budget (revenue plus cash assets)

Current year: \$ _____

Anticipated for next year: \$ _____

Annual Dues from members: \$ _____

Estimated donations/contributions from the general public: \$ _____

5) Number of: Directors _____ Officers _____ Volunteers _____ Members _____
[Executive group members] [non-Executive group officials] [non-paid / non-member] [identifiable members]

6) List all affiliated organizations & related groups: _____ [other clubs and organizations that your club reports to]

7) How frequently does the Board of Directors meet? _____ [weekly, monthly, quarterly, annually, other]

8) Does each Director have a formal job description, clearly defining their scope of duties? Yes ___ No ___

9) In the past 5 years, has similar insurance been declined, cancelled, non-renewed or refused? Yes ___ No ___

10) Does the organization or any other person(s) proposed for this insurance have knowledge or information of any actual or alleged negligent act, error, omission, misstatement or misleading statement or breach of duty which might give rise to a future claim? If yes, provide details on back. Yes ___ No ___

Club Representative
Name & Signature: _____ Date: _____

***** Complete This Form In Black Ink And Return It To BCCI *****